

FINANCE COMMITTEE – Action Tracker – December 2023

Items from meeting held 16 May 2023		
ITEM	Action	Officer and target date
12. RISK MANAGEMENT UPDATE	The Committee to receive a report on the Markets Co-Location Programme, once the Project Governance Review has concluded.	City Surveyor February 2024
Items from meeting held 8 November 2023		
ITEM	Action	Officer and target date
15. TARGET OPERATING MODEL – FINAL REPORT	Include information on the savings achieved by the TOM in the budget monitoring report	Financial Services Director – February 2024
	Draw out information on the total unachieved permanent savings in the budget setting report	Financial Services Director – February 2024
Items from meeting held 12 December 2023		
ITEM	Action	Officer and target date
7. CWP Funding Strategy	Include greater visibility of all projects, both those within funding strategy and outliers, in budget papers	Financial Services Director – include in 2024/25 Budget Reports – February 2024
9. Benefits in Kind Review	Keep annual report on the Forward Plan and schedule a deep dive in BIKs for the Efficiency and Performance Working Group	Financial Services Director/Head of Central Grants – add to forward plan and set EPWG date
14. AOB	Give Committee sight of the draft SME Delivery Plan	Head of SME Delivery/Office of Policy Chairman – find out when due and add to Forward Plan
20. Extension to Repairs and Maintenance Contracts	Return with update on contract management in six months	Executive Director of CCS/Chamberlain - April

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23. Review of Metrics	Add to Forward Plan following Investment Committee Consideration	Town Clerk - February
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Other items		
ITEM	Action	Officer and target date
REVIEW OF THE FINANCIAL REGULATIONS	<p style="background-color: #00FF00;">The next review of the regulations will be undertaken early in 2024, to pick up any further changes required, with the outcome being reported to the Finance Committee in the Spring of 2024.</p> <p>Training in the new Regulations would be offered as part of the Member Development Programme.</p>	<p style="background-color: #00FF00;">Chamberlain – April 2024</p> <p>Chamberlain – Spring 2024</p>